

Informational Checklist for: Minor Guardianship and Conservatorship

1. Name of Minor:
2. Address where Minor is currently residing:
3. Minor's mailing address, if different from above:
4. Minor's date of birth:
5. Minor's sex: male/female
6. Minor's place of birth (city and state):
7. Minor's social security number: xxx-xx-
8. Petitioner's
 - a. Name:
 - b. Address:
 - c. Telephone number:
 - d. Date of birth:
9. Reason that the appointment of guardian(s) is needed:

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10. Full name and address of biological mother:

11. If mother is deceased, the date of death:

12. If mother is incarcerated, list:
 - a. Date of incarceration
 - b. Conviction/charge
 - c. Name and address of penal institution
 - d. Date of expected release

13. Full name and address of biological father:

14. If father is deceased, the date of death:

15. If father is incarcerated, list:
 - a. Date of incarceration
 - b. Conviction/charge
 - c. Name and address of penal institution
 - d. Date of expected release

16. Parental rights have been terminated by either:
 - a. Court order. Must provide name of court, state and county (or district), case number, date of order or judgement.
 - b. Circumstances. Must explain circumstances; i.e., parent(s) unable to provide support for care and maintenance of minor, incarcerated, disappeared.

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17. Name of nearest the known relative:

- a. Address of the relative.
- b. The relationship to minor, i.e., grandparent, uncle, sister, etc.

18. Name, address and relationship (to minor) of each person(s) who had custody of Minor during the last five years and the specific time period Minor was at each address:

- a. from (date) _____ to present.
- b. street address:
- c. city/state/zip:
- d. name of custodian:
- e. custodian's relationship to minor:

19. Continued: minor's address information:

- a. from (date) _____ to (date) _____
- b. street address:
- c. city/state/zip:
- d. name of custodian:
- e. custodian's relationship to minor:

20. Continued: minor's address information:

- a. from (date) _____ to (date) _____
- b. street address:
- c. city/state/zip:
- d. name of custodian:
- e. custodian's relationship to minor:

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21. Continued: minor's address information:
- a. from (date) _____ to (date) _____
 - b. street address:
 - c. city/state/zip:
 - d. name of custodian:
 - e. custodian's relationship to minor:
22. Has petitioner participated as a party/witness/other in custody proceeding in the last 5 years:
- a. yes or no
 - b. If yes, explain manner of participation, court, state and county (or district), case number, date of order or judgement, if any.)
23. Does petitioner have any information regarding a custody proceeding regarding the minor:
- a. yes or no
 - b. If yes, provide name of court, state and county (or district), case number, date of order or judgement, if any.)
24. Does petitioner know of any person not a party to this proceeding who has physical custody or claims to have custody or visitation rights with respect to the minor:
- a. yes
 - b. no
 - c. If yes, just provide name and address of person, whether physical custody, claiming custody rights, or claiming visitation rights.

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25. Is Petitioner a blood relative or adoptive parent:
- yes or no
 - state nature of relationship
 - explain petitioner's interest (any person interested in the welfare of a minor may petition the court for appointment of a guardian):
26. How did Petitioner meet ward, if not a relative:
27. Reason that the appointment of conservator is needed:
28. List the property and assets owned by the Minor or other description of the affairs or estate requiring management and estimated values:
29. List type of income and estimated annual income to be received for, and on behalf of, the Minor, if any:

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30. Information regarding the proposed guardian(s) and conservator(s); must provide this information for each person proposed as a guardian and/or a conservator:
- a. Name:
 - b. Address:
 - c. Telephone number:
 - d. Date of birth:
 - e. Social Security: xxx-xx-
 - f. Sex:
 - g. Race:
 - h. Height:
 - i. Weight:
 - j. Hair color:
 - k. Eye color:
 - l. Employer:
 - m. Employer's address:
 - n. Relationship to Ward: